

Dialogue Workout - # 48

1.
A: Could you help me fill out this form?
B: Sure. I'll be glad to. What's your question?
A: Should I list my most recent job first?
B: That's right. List your most recent job first.
A: What about "reason for leaving?"
B: You can say the salary wasn't high enough.
2.
A: Yolanda found a good job last week.
B: What kind of job did she find?
A: She found a job as a waitress. It's the job she was looking for.
B: How did she find it?
A: She looked in the newspaper every day.
B: Did she find the job through the paper?
3.
A: No. She went to an employment agency.
B: Oh, really? What employment agency?
A: Acme Employment Agency. They have job listings.
B: Did they send Yolanda for an interview?
A: Yes, they did. She called and made an appointment for an interview.
4.
A: The interviewer asked her many questions.
B: Did he ask her about her experience?
A: Yes. She told him she was a waitress before.
B: Did she want a part-time or a full-time job?
A: She told him she wanted a full time job.
B: She probably made a good impression.
5.
A: She made a very good impression.
B: How did she impress the interviewer?
A: She typed her application form neatly.
B: That was a smart thing for Yolanda to do.
A: She also dressed very neatly on that day.
B: Now, she works in a good restaurant.

6.
A: How much money does she make?
B: She makes ten dollars an hour plus tips.
A: That's not bad. Is she off on weekends?
B: No, she works on weekends.
A: That's right. Weekends are the busiest time.
B: Her days off are Wednesday and Thursday.
7.
A: I need a job, but I don't have any skills.
B: You can get vocational training at City College.
A: Oh, really? I thought they only had English.
B: That's not all. You can learn many job skills.
A: I want to learn to be a mechanic.
B: They have classes in car repair.
8.
A: Sylvio is working as a mechanic now.
B: How did he find that job?
A: He found it in the want ad section of the paper.
B: I didn't know Sylvio was a mechanic.
A: He learned that job skill at City College.
B: I'm interested in learning computers.
9.
A: Mission Campus has computer classes.
B: Do they have job training also?
A: Yes, you can learn word processing.
B: How will that help me find a job?
A: All companies use computers now.
B: A secretary has to know how to use one.
10.
A: Hello, personnel department.
B: Hello, this is John Robinson.
A: Yes, Mr. Robinson, how can I help you?
B: I'm looking for a teaching job. Do have any openings?
A: Sorry, Mr. Robinson. There are none now.
B: Okay. Thanks. I'll call back next month.

Dialogue Workout - # 49

1.
A: What's the work schedule?
B: Monday to Friday, 8:30 am to 5:30 pm.
A: I heard there was night work also.
B: That's right. There's night work 3 or 4 times a month. Is that okay?
A: Yes. Some night work is no problem for me.
B: Good. I'll see you on Monday.
2.
A: How much overtime work is there?
B: You'll work overtime about once a month.
A: Good. A little overtime isn't a problem for me.
B: Do you know about the fringe benefits?
A: No, I don't. Please tell me about them.
B: Employees get one sick day per month.
3.
A: That's very fair. How about paid holidays?
B: Yes. We have paid holidays as well.
A: How many paid holidays do we get per year?
B: You will get ten paid holidays per year.
A: I would like to know about the health plan.
B: All employees have health coverage.
4.
A: What shift do you work? Day or night?
B: I have been working days recently.
A: Oh? Did you use to work nights?
B: That's right. I worked nights until last month.
A: How did you get changed to the day shift?
B: I put in a request with my supervisor.
5.
A: Are you still working as a stunt man?
B: Yes, but I'm thinking of quitting.
A: You are? I didn't know that. Why?
B: The work is too dangerous. I might get hurt.
A: Is that the only reason?
B: No. I want a job with better working conditions.

6.
A: Could you help me with this form?
B: I'll try. What's your question?
A: I left my last job because my mother was ill.
B: I suggest you write "family illness."
A: Where it says "reason for leaving your job?"
B: That's right. That's my advice.
7.
A: I'll try to answer your question. What is it?
B: I left my last job because I hurt my back.
A: I suggest you simply write "injury".
B: Just write "injury?" Nothing else?
A: Yes. But tell them you're okay now.
B: Okay, I will. Thanks very much for your advice.
8.
A: You look tired. Is the job getting to you?
B: I'm afraid so. The hours are too long.
A: You should look for a job with shorter hours.
B: Yes, I think I should. I agree with you.
A: I also think you can find a higher salary.
B: Do you think so? I'll try. Thanks for the advice.
9.
A: Maria, hi. How do you like your new job?
B: I like it, but I'm afraid I will lose it.
A: Lose it? Why? I thought your work was good.
B: They like my work. But I have to quit.
A: Maria, you can't quit. You're a good worker.
B: I have to quit. I didn't tell you. I'm pregnant.
10.
A: Maria, you can request maternity leave.
B: Maternity leave? What's that?
A: You have three months off with pay.
B: You mean I can have my baby and my job?
A: That's right. It's the company policy.
B: I'm so happy. I love my job. But, I want to be a good mother, too.

Dialogue Workout - # 50

1.
A: I have great news. Jose graduated.
B: Patricia finished college, too.
A: Jose and Patricia are getting married.
B: I know, isn't that wonderful?
A: They've wanted to get married for a long time.
B: That's right. I'm glad they waited.

2.
A: Jose has very good training in computers.
B: I heard he had several job offers.
A: Patricia is getting her teaching credential.
B: When is their wedding going to be?
A: It will be in June. They're planning a big one.
B: I'm very excited. And I'm sure they are, too.

3.
A: Hello, Mrs. Sanchez? This is Yolanda Harris.
B: Yolanda. It's nice to hear your voice.
A: I want to help with the wedding.
B: Oh, thank you, Yolanda. We sure need help.
A: I know. You're planning to have a big one.
B: They have so many friends and relatives.

4.
A: We could use help sending invitations.
B: I'd be glad to help send invitations.
A: Jose needs to choose a best man.
B: He hasn't chosen one yet? I'll talk to him.
A: Patty has already chosen her maids of honor.
B: Does she have the flower girls yet?

5.
A: There are so many decisions to make.
B: Have you decided about the reception.
A: No, we haven't. What's your suggestion?
B: We should have it in the church basement.
A: Is the church basement suitable?
B: Yes, it is. It's very large and very clean.

6.
A: Hello, Yolanda? This is Eva Sanchez.
B: Eva, are you all right? You sound nervous.
A: I am nervous. The wedding is in two weeks!
B: Don't worry. All the invitations have been sent.
A: Yes, but we need to have a rehearsal.
B: That's true. We'd better schedule one.

7.
A: This is it. The big day. I'm very nervous.
B: Don't be nervous, Jose. There's no reason.
A: No reason to be nervous? Are you crazy?
B: Jose, it's only your wedding day.
A: I don't want to get married. I'm too scared.
B: Don't be scared, Jose. You love Patricia!

8.
A: This is it, mother. I'm getting married.
B: Yes, but Patricia, you're late. Hurry up.
A: I don't want to hurry. I want to look just right.
B: Patricia, you combed your hair too much.
A: My fingernails look terrible. My lips are ugly.
B: Patricia, you look great. Now, will you hurry?

9.
A: Jose, do you take Patricia to be your wife?
B: I do. And I'm very happy about it.
A: Do you have a token of your commitment?
B: Yes, I have a wedding ring somewhere.
A: You have a wedding ring somewhere?
B: Yes. But I lost it. No. Here it is. Here, Patty.

10.
A: Oh, look. The groom and bride are kissing.
B: Yes, they are. Don't cry, Eva.
A: My little girl isn't little any more.
B: No. And my son is all grown up. Look at him.
A: Stop crying, Yolanda. The wedding is over.
B: Let's go drink some champagne at the reception.