COURSE PROCEDURES
CS 110B: Programming Fundamentals I, C++ Spring 2009

PREREQUISITE:
CS 110A

DAYS:
Section 001  Monday and Wednesday  9:10-11:00 a.m.  BATL 453
Section 002  Monday and Wednesday  1:10-3:00 p.m.  BATL 453

Class will begin promptly at ten minutes after the hour. There will be a ten-minute break around the beginning of the second hour.

INSTRUCTOR:
Ms. Ann Rule

OFFICE:
BATL Room 464  Telephone and Voice Mail:  239-3613
E-mail: arule@ccsf.edu
Website: http://fog.ccsf.edu/~arule/

OFFICE HOURS:
Monday through Thursday 3:05-3:35 p.m.; Other times by appointment

SUPPLIES:
Two #2 pencils with erasers for tests; diskette or USB Flash Drive for program back-ups

ATTENDANCE POLICIES:
You are expected to attend all classes and to be seated for the lecture to begin promptly at 10 minutes after the hour. Roll will be taken, but there is no grade penalty for nonattendance. However, ANY INFORMATION THAT YOU MISS DUE TO NONATTENDANCE IS SOLELY YOUR RESPONSIBILITY. If you must come into the classroom after the lecture has started, please do not disturb the class. PLEASE NOTE THAT YOU MUST BE ENROLLED IN THIS COURSE IN ORDER TO SIT IN THIS CLASSROOM.

CLASSROOM DISTURBANCES:
Classroom disturbances such as talking, eating, slamming the classroom door, tape recording, ringing cell phone, rude language, et cetera will not be tolerated. Never use your cell phone in this classroom. Use of any electronic equipment must be for this course.

DROP PROCEDURES:
It is your responsibility to drop or withdraw from this class by the final deadlines given below. If you do not take both test 1 and test 2, you will receive a W for your midterm grade. If your name is on the roll at the end of the semester and you have stopped attending class, you will be assigned a final grade of F.

February 6:  Last day to drop credit classes with no notation on permanent record
April 17:  Last day for student-initiated withdrawal with W on permanent record
GRADING:

<table>
<thead>
<tr>
<th>Component</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>3 Tests</td>
<td>60%</td>
</tr>
<tr>
<td>1 Final Examination</td>
<td>20%</td>
</tr>
<tr>
<td>5 Quizzes</td>
<td>20%</td>
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The midterm and final letter grades will be determined using the following percentages:

- **A:** 85-100
- **B:** 75-84
- **C:** 65-74
- **D:** 55-64
- **F:** 0-54

In the event of a dispute over a recorded grade, please keep all graded work until you have received your final letter grade.

TESTS:

There will be four announced tests. The tests are 50 points each; will last approximately 50 minutes; will cover the topics most recently discussed in class; are closed book.

- **Test 1:** Wednesday, February 18
- **Test 2:** Wednesday, March 11 (March 13 is the end of the midterm period.)
- **Test 3:** Wednesday, April 22
- **Test 4:** during final exam period (see next section)

The first two tests will be the basis for the midterm grade. The lowest test score of the first three tests will be dropped. The fourth test is mandatory. PLEASE NOTE THAT THERE ARE NO MAKE-UP TESTS.

FINAL EXAMINATION:

The final exam is a one-hour comprehensive examination. The fourth test and the final exam are given during the same two-hour time period. If you do not take these two tests, your final grade will be F.

- **Section 001** Wednesday, May 20 8:00 - 10:00 a.m. BATL 453
- **Section 002** Friday, May 15 1:00 - 3:00 p.m. BATL 453

QUIZZES:

There are nine programming exercises to which completion dates will be assigned. You are expected to do each exercise by the completion date. On the completion date, the solution that is available on the website will be discussed. Before the discussion of the solution for six of these programs, there will be a short, five-minute, open-resource quiz based on the exercise. Each quiz is worth 10 points. Of these quizzes, the lowest quiz grade will be dropped. THERE ARE NO MAKE-UP QUIZZES. Note that your solution will not be graded, but critiqued upon request.

CHEATING:

Cheating of any type will not be tolerated. It can result in a failed grade and disciplinary action, up to and including suspension or expulsion.

ACCOMMODATIONS:

If you need special accommodations, please talk to me within the first 2 weeks of this semester.