



CITY COLLEGE OF SAN FRANCISCO  
DEPT OF ENGINEERING AND TECHNOLOGY

ENGN 10B  
Peer Evaluation  
Form

**PEER- & SELF-EVALUATION FORM**

Name: \_\_\_\_\_ Group: \_\_\_\_\_

**Instructions:**

You are to rate other members of your team. All ratings will be kept confidential. No team member will see the rating sheets. The course instructor will use this information to help determine individual team members' contribution to the overall team efforts.

	Criteria	Member 1	Member 2	Member 3	Member 4	Member 5
		_____	_____	_____	_____	_____
1	<b>Quality of Technical Work:</b> Work is correct, clear, complete, and relevant to the problem. Equations, graphs, and notes are clear and intelligible.					
2	<b>Commitment to Team / Project:</b> Attends all meetings. Arrives on time or early. Prepared. Ready to work. Dependable, faithful, reliable.					
3	<b>Leadership:</b> Takes initiative, makes suggestions, provides focus. Creative? Energetic? Brings energy and excitement to the team. Has a "can do" attitude. Sparks creativity in others.					
4	<b>Responsibility:</b> Gladly accepts work and gets it done. Spirit of excellence.					
5	Has <b>abilities</b> the team needs. Makes the most of these abilities. Gives fully, doesn't hold back.					
6	<b>Communication:</b> Communicates clearly when he/she speaks and when she/he writes. Understands the team's direction.					
7	<b>Personality.</b> Positive attitudes, encourages others. Seeks consensus. Fun to deal with. Brings out best in others. Peacemaker. Pours water, not gasoline on fires.					
	<b>Average Score</b>					

**Grading scale:**

5 – Always, 4 – Most of the time, 3 – Sometimes, 2 – Rarely, 1 – Never

Keep in mind that if you award high scores to everyone, regardless of their contribution, team members who have worked unduly hard or provided extraordinary leadership will go unrecognized, as will those at the other end of the scale who need your corrective feedback.

## Overall Evaluation

This is the opportunity to evaluate the contributions of your teammates to the group project. Please write the names of your teammates in the spaces below and give them the scores that you believe they earned. You have 101 points to give away. You **don't** give yourself points. Be fair in your assessments, but if someone in your group didn't contribute adequately, give them fewer points. If someone worked harder than the rest, give him/her more points.

There are some rules that you must observe in assigning points:

- You cannot give anyone in your group more than 25 points (if a 6 person team), 30 points (if a 5 person team), 40 points (if a 4 person team), or 50 points (if a 3 person team).
- Use **whole** numbers – **no** fractions.
- Don't give students a grade that they don't deserve.

Name (Please alphabetize by last name)	Points
Member 1.	
Member 2.	
Member 3.	
Member 4	
Member 5.	
<b>Total</b>	<b>101 points</b>

If you were to assign points to yourself, what do you feel you deserve? Why?