**The Pan American Unity Traveling Exhibit Fact Sheet**

**Contents:**
- 5 panels, reproduction of the Mural
- 5 didactic panels
- 1 table with computer and monitor

**Participation Fee:**
$2000 for six weeks. While the exhibit may be rented for any length of time, fees are calculated on a 42 day minimum. Fees for dates over six weeks are pro-rated by day.

**Square Footage:**
625 square feet (minimum)

**Crates, Weight:**
7 crates, 1870 lbs.

**Power Requirements:**
- One outlet, 120 AC, 10 amps

**Installation:**
City College of San Francisco will provide a manual for installation. Exhibitors must provide a dolly and 3-4 people to unpack and install the exhibit. City College of San Francisco staff may be available to help with installation for Bay Area exhibitors.

**Shipping:**
City College of San Francisco will ship or move the exhibit to the exhibitor. Exhibitors are responsible for the cost of outgoing shipping or moving. City College of San Francisco will make outgoing shipping or moving arrangements and exhibitor pays charges for shipping or moving back to the College, or to the next venue on the tour.

**Insurance:**
Insurance included in participation fee.

**Security Requirements:**
The Pan American Unity Exhibit is not to be displayed outdoors or in a tent or a temporary building. There should be a secure area to store the exhibit crates and shipping materials. Ideally, the exhibit will have supervision by a guard, volunteer, student, receptionist, or someone watching the exhibit while performing other duties. The exhibitor should make an attempt to leave the exhibit guarded while open to the public. Exhibit area must be locked and secure during closing hours.

**Condition Reports:**
City College of San Francisco will provide forms for exhibitors to report on the condition of the exhibit within 48 hours of unpacking. City College of San Francisco must be notified immediately of any loss or damage due to improper packing, or any damage which occurs while the exhibit is on display.

**Contact:**
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