Email: The first time you get your email account, you are going to sign up for email. Later you will sign in.

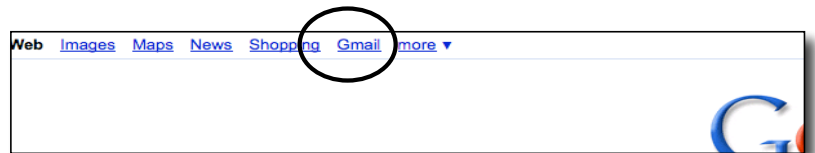   Sign up= "get email account for the first time."

     Sign in = "use my email."

The first time, you have some work to do. You need to:
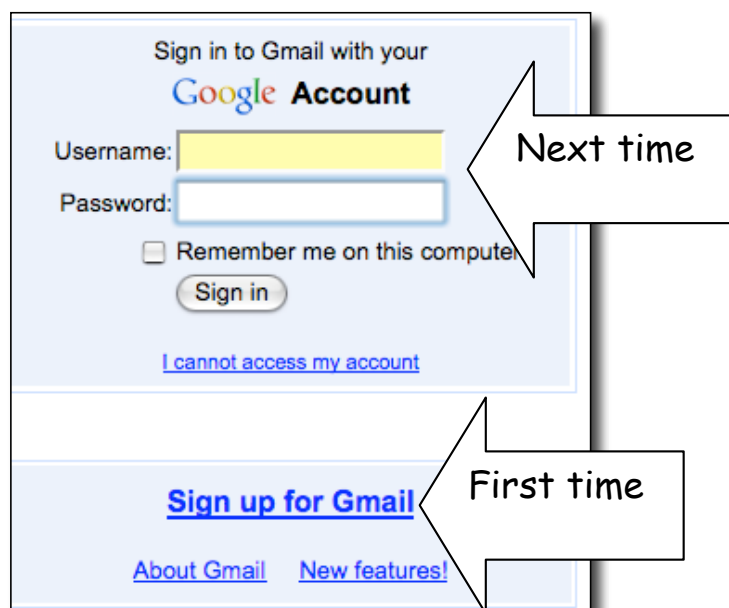
o make an email id that only you will have,

o make an **easy** email password,

o answer a security question, and

o copy a special code word for security

1. Go to google.com

2. Click gmail. Find it at the top left.

3. Click on Sign up for Gmail. (***Next time you will sign in.***)

Next time

First time

4. Fill in this information. Your Login name can be some of your name and ccsf, or sf. Everyone needs a Login name that is different from all other people. You can mix numbers with your name.

5. Stop! Write your password here!_____

6. Stop! Write your password in your notebook, too.

7. If you forget your password, it is hard or impossible to read your email and you will not be happy.

8. Answer some more. questions.

Security Question: What was your first teacher's name

If you forget your password we will ask for the ans
question. Learn More

Answer:

Secondary email:

This address is used to authenticate your
encounter problems or forget your password you do not have
another email address, you may leave this field blank. Learn More

Location: United States

Word Verification: Type the characters you see in the picture below.

corplaggi

Letters are not case-sensitive

Terms of Service: Please check the Google Account infor
(feel free to change anything you like), an ew the Terms of
Service below.

Printable Version

Google Terms of Service

Welcome to Google!

1. Your relationship with Google

By clicking on 'I accept' below you are agreeing to the Ter
Service above and both the Program Policy and the Pri

I accept. Create my account.

©2009 Goog Gmail for Organiza

Your teacher's name is easy. Use my name.

Cook

Copy the strange letters in this box.

Click I accept. You did it!

9. When you finish, you will see your Google Email. There will be a welcome message in your in-box.

Gmail Calendar Documents Photos Rea

Gmail
by Google BETA

Compose Mail

LVN to RN Assoc. P

Inbox (5)
Starred
Chats
Sent Mail
Drafts (9)
All Mail
Spam (1)
Trash

Contacts

Archive Report s

Select: All, None, F

Steven, me (
me, Mail, Ba
Fat, me (2)
Wetpaint
luo, me (3)
me, Mail (2)
venccsf@gm
정재원
Steven, me (
luo jojo
lisa fan
me, luo (2)

+ ● Venette Cook

Search, add, or invite

+ Labels

+ Invite a friend
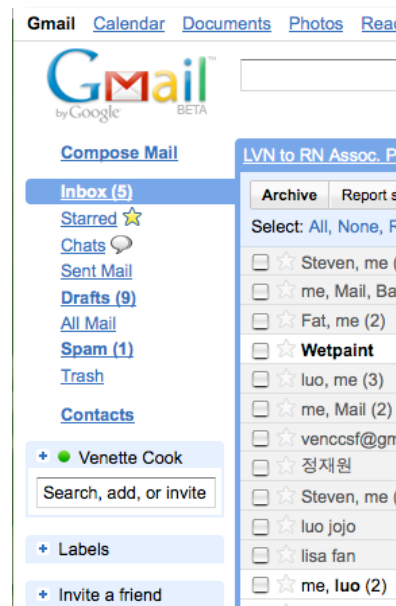
10. Now you can send a message.
11. Click on Compose Mail.
12. Type my email address: venccsf@yahoo.com

Gmail Calendar Documents Photos Reader Web more ▼

Gmail
by Google BETA

Search Mail   Show search options
                Create a filter

Compose Mail

Send   Save Now   Discard   Draft autosaved at 8:5

Inbox (5)   To: "Venette Cook" <venccsf@gmail.com>
Starred ☆
Chats 💬   Add Cc | Add Bcc
Sent Mail
Drafts (10)   Subject: first email
All Mail
Spam (1)   📎 Attach a file
Trash
                   B I U F· T· T₂ T₂ 🙂 🔗
Contacts

+ ● Venette Cook   Dear Venette,
                       Next weekend, I will_____
Search, add, or invite

+ Labels

+ Invite a friend

Email address goes here

Subject here

Type your message here. Begin with Hello, or Dear. Finish with your real name, not your login name.

13. *Type a good subject for every email.* This time: first email.

14. Type a message to me. Answer this question. What will you do next weekend?

15. Check your spelling. Look on the right top corner. Click. Choose the correct words.

Check Spelling ▾
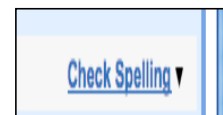
16. When you finish, click Send. I will email back to you. You will see my message in your in-box.

Click!   Send   Save Now   Discard   Draft autos:

To: "Venette Cook" <venccsf@gmail.com>