# 3-1: Introduction To And Administration Of Oral And Written Tests

# Purpose

To measure student understanding and retention of technical information and to evaluate student accomplishment of the cognitive learning objectives

#### Written Tests

- Can be objective or subjective
- Objective
  - Measures cognitive learning
  - Limited to recall and recognition
- Subjective
  - Measures cognitive learning
  - Measures analysis, evaluation and interpretation

# Multiple-choice Test

- An objective test
- One of the most versatile tests
- Consists of
  - Stem
  - The question
  - Choices or alternatives
- Discriminate between students

# Multiple-choice Test

## Advantages

- Measures achievement, complex learning objectives, various types of knowledge
- 25% chance of guessing correct answer
- Easy to score
- Disadvantages
  - Cannot measure higher cognitive levels
  - Guessing factor of 25%

## True/False Tests

- An objective test
- Best known test
- Most abused test
- Statement is entirely true or false
- Standard true/false test
- Modified true/false test

## True/False Tests

## Advantages

- Covers a wide range of subject matter
- Easy to score
- Can promote student interest and discussion points

## Disadvantages

- 50% chance of correctly guessing the answer
- Cannot test higher learning levels

# Matching Test

- An objective test
- Variation of multiple-choice tests
- Good at testing who, what, where, when
- Consists of
  - Problem statement in one column
  - Response options in a second column

# Matching Test

- Advantages
  - Minimize guessing correctly
  - Cover large amount of material
- Disadvantages
  - Cannot test higher learning levels

# Short Answer/completion Test

- A subjective test
- No single answer provided
- A variety of answers may appear
- Measures who, what, when, where, how
- Consists of
  - Short answer
  - Completion

# Short Answer/completion Test

## Advantages

- Can cover a wide range of topics
- Minimizes ability to guess the correct answer

# Disadvantages

- Time consuming
- Difficult to score
- Answer legibility can be an issue
- Misspelled words

# Essay Tests

- A subjective test
- Measures student's ability to analyze, organize, explain concepts
- Consists of
  - Topic or question
  - Student writes a nonfictional response

# Essay Tests

## Advantages

- Guessing is eliminated
- Tests a high level of learning

# Disadvantages

- Time consuming
- Difficult to score
- Legibility can be an issue
- May contain a variety of opinions and perceptions

# Interpretive Exercises

- An objective or subjective test
- Measures comprehension, application, analysis, synthesis, evaluation
- Consists of
  - Introductory material
  - Test items

# Interpretive Exercises

## Advantages

- Material tested in great depth
- Higher levels of learning tested
- Interesting and appealing to students

# Disadvantages

- Test items are difficult to construct
- Time consuming
- Require a high level of student reading ability

#### Oral Tests

- Students are asked questions and must supply answers verbally
- Usually administered one-on-one between instructor and student
- Not commonly used in the fire service
- Two purposes
  - To determine knowledge
  - To determine how a student will react January

#### Oral Tests

## Advantages

- Evaluates verbal communication skills
- Can test higher levels of learning
- Disadvantages
  - Time consuming
  - Difficult to score due to subjectivity

#### Test Administration

- Prior to the test
  - Advise students prior to test date
    - Test type
    - Test content
    - Materials needed
  - Eliminate adverse conditions
  - Maintain test security
  - Arrange seating
  - Read directions to students
  - Ask if there are any questions

#### Test Administration

- During the test
  - Walk around the room
  - Ensure no cheating is taking place

#### Test Administration

- Following the test
  - Collect tests and answer sheets
  - Maintain security
  - Score answer sheets
  - Return test materials to the proper authority
  - Report grades

# Certification Testing

- Summative tests differ from certification exams
- Summative tests are part of the learning process
- Certification exams are not part of the learning process